

# DATA SPECIALTIES ORDER FORM

*Order By Phone, Fax, Mail or E-Mail*

**For account / shipping information only – Not for imprint information**

<b>1</b> Your Company/Name – NO IMPRINT COPY THIS SECTION			Ship To (If different from your address)		
Address			Attention:		
City	State	Zip Code	Street Address		
Phone	Fax		City	State	Zip Code
E-Mail			<b>2</b> Payment Information - Payment Must Be Included		
Ordered By			<input type="checkbox"/> Check or Money Order Included Payable To Data Specialties <input type="checkbox"/> Charge My Credit Card <input type="checkbox"/> VISA <input type="checkbox"/> MC		
Date			Credit Card No. <input type="text"/>		

**YOUR 10 DIGIT TELEPHONE NUMBER IS YOUR ACCOUNT NUMBER**

**3** Order Information      \_\_\_\_\_ **Imprinted**      \_\_\_\_\_ **Blank**      Expiration Date \_\_\_\_\_  
 Cardholder Signature \_\_\_\_\_

Quantity	Item No.	Starting No. If not indicated, we will start at 101	DESCRIPTION	Type Style, See Back of Price List	Imprint Center or Flush Left		Cost From Price List
					C	FL	

**Additional Special Features Charges From Order Information Sheet**  
 Extra Lines, Std. Position    Extra Lines, Non Std. Position    Logo      Alteration to Logos      Proof  
 Item 1 \$5.00      Item 2 \$8.50      Item 3 \$25.00      Item 4 \$30.00      Item 6 \$25.00

**Shipping Charges**  
 Standard Domestic Shipping Charges **per item ordered**  
 Alaska and Hawaii, Call for options/charges.  
 Order quantities of 250 or 500 - \$7.00  
 Order quantity of 1000 - \$9.50  
 Each additional 1000 (or fraction thereof) - add \$5.00  
 Please Note: If shipping to a P.O. Box, ADD \$5.00 Total to the above shipping charges.  
 Will ship parcel post.

**Sub-Total**  
**Sales Tax (Calif. 7.25%-L.A. County 8.25%) CA only**  
**Shipping Charges**  
**Order Total**

**For Checks:**  
 One Signature       Two Signature   
 Line      Lines

**For Imprinted Checks/Print Copy or attach sample here**

<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p><b>Use area at left for your imprint copy.</b></p>
<p><b>If no type style is specified for you imprint, your order will be produced in "Style A" show on left.</b></p>	



11930 Hamden Place  
 Santa Fe Springs, California 90670  
 800-333-4538  
 Fax: 562-942-9448  
**E-Mail - sales@dataspecialties.com**